

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



REQUEST FOR QUOTATION

PRINTING OF SLSU RESEARCH AT A GLANCE 2025 (KMO)

Purchase Request No. 2025-10-2824
Approved Budget for the Contract: # 70,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of Printing of SLSU Research At a Glance 2025 (KMO) to apply the sum of Seventy Thousand Pesos Only #270,000.00 inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty.	Unit	ITEM/S DESCRIPTION		
500	pcs	Printing of SLSU RESEARCH AT A GLANCE 2025		
		148.5 x 210mm 5.8 x 8.3 inches (A5)		
		Glossy		
		Colored		

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: <u>slsuprocurement@slsu.edu.ph</u>

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



REQUEST FOR QUOTATION

Office/En	ıd-User:		Knowledge Management Office	Date:	Date:	
	MAN YNA	E:		PR No.:	2025-10-2824	
ADDRE						
TEL. NO	O./FAX N	0. :		TIN No.:		
	Please q		owest price on the item(s) listed below, subject to the Terms & Conditions st of in the return envelope attached herewith to the	ated below and submit your quotation duly s Procurement office.	igned by your representative no	
2. Delive Administ delivery 3. Warro (1) one y 4. Price 5. Suppli Certificat Procuren 6. Bidde 7. Pleass 8. The A	ery period w tratitive per without val anty shall b rear for Equ validity sha liers require te of Tax, N ment Office ers shall sub. e indicate ti	vithin	tten or legibility written. upon conforme of the approved Purchase Order (P.O). ec. 69 of the Revised IRR-RA 1984 shall be imposed for non- imum of three (3) months for Supplies & Materials; and date of acceptance by the end-user. beriod of sixty (60) calendar days. It updated documents yearly such as G-EPS Resgistration, mit, DTI, Bank Name/Account and Branch for evaluation of the mission of the quotation. ete specifications showing products certification, if applicable. for each items being offered. g for this procurement isPHP 70,000.00	MARIDEL C. ZABELLA Director, Procurement Office		
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Pri	ce Total Cost	
Source o		pcs	Printing of SLSU RESEARCH AT A GLANCE 2025 148.5 x 210mm 5.8 x 8.3 inches (A5) Glossy Colored PRE STF	Warranty:		
Delivery I After having t means that I	carefully nee	ed & accepte he Terms &	30 DAYS ed your Genaral Conditions, We quote you on the item(s) at prices note above. If the Conditions specified by SLSU Procurement Office.	Price Validity space of providec on the Delivery Period, Warra		
AEA DDC 1	1.02 F2, R	EV A		Printed Name/Signature/Date	e	

REFERENCE FOR CANVASS OF PRINTING

BUDGET: Php70,000.00

SPECIFICATIONS:

1. Size: A5

2. Paper Orientation: Portrait

3. Cover Paper Type: c2s #140

4. Inside Pages Paper Type: c2s #70

Type of Printing: Full-colored (bleed), back-to-back, no margins

6. Binding: Folded

7. No. of Pages (including front and back cover):

a. SLSU Research At A Glance: 88 (Full-colored)

8. No. of Copies:

a. SLSU Research At A Glance: 500 pcs.

LINK: https://drive.google.com/file/d/1XTfNYLp-mx-ubVL0h-pOXHwa2WAarIVE/view?usp=drive_link

FOR INQUIRIES KINDLY EMAIL US ON kmoffice@slsu.edu.ph